

# Sunningdale Parish Council

## Minutes of the Parish Council Meeting 14th April 2009

At 7.30pm at the Pavilion, Broomhall Lane

- 27/09 **Present:** Christine Gadd (Chairman), Jon Read, Alison Ellwood, Robin Booth, Rodney Stubblefield, Jamie McCaul, Rose Adams  
Apologies: Nick Dawson, Kate Webb
- 28/09 **Declaration of interest** for items on the agenda: None
- 29/09 **Minutes of Council Meeting on 10<sup>th</sup> March 2009** were signed as a true record of the meeting.
- 30/09 **Finance -**  
The report of the Finance Committee meeting was received without comment  
The Clerk's Financial Report was received. Anne was asked to fill in income and expenditure between monthly summary. There was a discussion of the importance of cash flow to ensure that Council does not dip below the prudent level of reserve. AE to assist Anne with cash flow as soon as the significant expenditure on the PP commences.  
The income/expenditure for March 09 were approved.
- 31/09 **Pavilion Project**  
Council considered the recommendations of Pavilion Project meeting 01.04.09  
i. Discussion focused on the loft extension, the contingency figure of 15%, the need to prepare for a firm quotation, contract and payment schedule. This project was given priority because the Groundsman's accommodation is very limited for his size of family. RB agreed to undertake due diligence report on Loft Plan. Advice will be sought from the Borough Building Regs officer to ensure that the plans are sound.  
**Council approved the Loft extension subject to the details above.**  
  
ii. The Chair talked about implementing plans for the usage of the community room, making it available for refreshments, or for hire for parties or meetings during this summer. The success in using the room would then show the importance to be attached to future building work on the ground floor.  
  
iii. Council approved £2000 for detailed drawing/specifications for ground floor redevelopment as a basis for quotes, subject to cash flow.
- 32/09 **Reports and representatives**  
a) **Chairman** reported on the importance of putting the Parish Plan on the agenda of Council this year. She trusted that the Village Hall new structure would be agreed and Council could turn its attention to the Parish Plan and creating a five year plan. She noted that a date will be set for Councillors to visit Charters to see the public open space (S106 funded). A Parish Walk will be planned for May or June.

- b) **Clerk's report.** The experience of other Councils is the importance of working to a Parish Plan or 5 Year Plan. Reference BALC membership, it was agreed to invite a BALC officer to come to present the advantages to membership.  
Council agreed to Anne taking on the Greening Sunningdale as Council's work
- c) **Planning-** Minutes of the Planning Meeting 01.04.09 was tabled. The process for handling planning appeals was felt to be working well. However, the circumstances pertaining to a planning decision could materially change from the time of Council's comments to the time of Appeal. If that were the case, if time allowed and if personal interest were taken into account, the substance of an appeal letter might come back to the Planning Committee. The Planning committee reiterated its wish to be involved before any change or reversal of the original decision.

The Chair pointed to the Clerk's comments regarding the proper scrutiny of plans so that Councillors have understanding of the decision. Council concurred with that and that due process should always be observed regarding declarations of interest.

Greenbelt and the LDF consultation. A joint response with Sunninghill and Ascot PC and SPAE to the consultation was in preparation. RS asked for permission to complete the form on Council's part by 20<sup>th</sup> April and report back to the next meeting.

The background paper on the LDF and greenbelt was helpful in showing the wider picture on green belt and the demand for housing. The Green Belt Boundary study and the specific pieces of land in Sunningdale will be looked at by the Planning Committee.

- d) **Recreation** - Minutes of the Recreation Committee 01.04.09 were noted. The plans for future activities will come back to Council. GK was commended for his initiative on ideas for events. The cricket nets will be purchased with funding from S106. AE will make suggestions on play equipment for girls.
- e) **Cemetery** JR reported on the completion of the tree felling for a very reasonable price, including labour from Graeme, our work volunteer, the Chairman and the Clerk. Many good comments have been received on the appearance. It was recommended that the replanting takes place in the autumn, rather than risk young plants drying out.
- f) **Allotments** The work is on-going with no specific things to report.
- g) **Sunningdale in Bloom** - Anne to report to Rose and Nick on contributions received for Bloom, so that they can follow up those who have not contributed so far.
- h) **Other matters:** The paper on car parking was tabled. Parking remains an issue. Those wishing to comment have been asked to write. Council will monitor the effect of the yellow lines for 6 months. Council agreed to defer any decision on restricting the free car park until we have found out more on cost and consulted retailers.
- i) Christmas celebration – in ND's absence this was deferred to 12.05.09

- j) Annual Parish Meeting 30 April 2009 - everyone is encouraged to attend this event

33/09 **Village Hall Future Structure** Paper 33

Standing Orders were suspended to permit a presentation by Karen Sawers and Peter Harris on the new proposals, followed by an open question session.

Questions were asked of the finances, way of handling of any disputes and the additional publicity to be done by the CMI to attract new business to the Village Hall. The tremendous work of the existing VH committee was duly recognised.

Next steps: Ratification is required from the Parish Council, the PCC and the Village Hall Management Committee as the current trustees, and the Charity governing document (the scheme), the new 15 year lease and other papers must be completed. The PCC and PC must nominate their trustees. Implementation of the new structure is assumed to start in September. Jane O'Kill noted that the VH AGM is on Monday 23 November, at which point there will be changes of officers.

Standing Orders were reinstated:

**Council approved** the plans for the future management structure of the Village Hall

**Council approved** the authorisation of the Chairman to sign the heads of agreement and lease.

The Chairman thanked all those who had worked so hard to reach this agreement.

34/09 **Matters to be raised at the next meeting**

Rubbish and dog bins - Kate to report

Christmas celebration – Nick Dawson to report