

Sunningdale Parish Council

Minutes of the Parish Council Meeting held on Tuesday 8 February 2011 at the Pavilion, Broomhall Lane, Sunningdale

08/11 **Attendance:** Christine Gadd (Chair), Nick Dawson, Jamie McCaul, Neil Collin, Jon Read, Rose Adams, Rodney Stubblefield, Paul Diluce Brown, Kate Webb
Apologies for absence: Robin Booth

09/11 **Declaration of interest** for items on the agenda; There were none

10/11 **Approval of the Minutes of 8th January 2011.** Some amendments were made to the draft and the corrected Minutes were signed as a true record of proceedings. PDB recorded that he did not agree with the Minute "PDB had authority to offer *some amount* to support this sponsorship scheme". He believed the amount was £1500.

11/11 **Procedures of Council**
Decisions by email. Council takes decisions at the Council meetings when all Councillors, including those not on email, have had an opportunity to read the supporting documents and can debate the pros and cons. Councillors circulating their views by email must be aware that this should in no way pre-empt the due process of decision making at Council.

Extra-ordinary meetings. Circumstances may arise where an extraordinary meeting of Council is required. Our standing orders state "An extraordinary meeting of the Council may be called at any time by the chair." (1.3.3) Any 2 members may submit a written request signed by them to the Chair to call an extraordinary meeting (1.3.4). Details are given on what may occur if the Chairman refuses to call an extraordinary meeting. Due process has to be observed of having the Agenda up on the notice boards for 3 clear days (1.3.6). One also has to consider the availability of people to attend on a date at short notice as Councillors are obliged to attend.

Minutes. Standing Orders 1.6.1 "No discussion shall take place on a motion to agree the minutes other than upon their accuracy".

Any other business. No substantive topics and no matter of expenditure can be raised at Council that are not on the agenda. However, Councillors may bring up issues for information or action e.g. pointing out potholes or bringing matters to the attention of the Clerk for the next meeting.

12/11 **Finance**

a) Council noted the contents of the Finance Report. Noting the planned expenditure of £450 at the Community Garden, Council was informed that the planting plan was now under Brian King and Graeme Kennedy and progress was being achieved to educate the public on use of the garden.

b) **The Interim Auditors Report.** The full report was read by the Chairman and emailed to RB. Key points were made in the Finance Report (a). It concludes:
"We are pleased to conclude that in the areas examined during the year to date, the Council continues to have effective systems in place to ensure that transactions are

free from material misstatement and will be reported accurately in the Statement of Accounts and Annual Return for 2010-11.”

- c) **S106.** CG reported that the Parish Council had confirmation that £45,000 was available for public open space in Sunningdale – to be used in the next 5 years. The Recreation Committee has met to look at possible pieces of equipment, tennis court lights etc. There is a requirement that Council consults with the public on preferences which can be done during the April holiday programme. The Recreation Committee will then bring its recommendations to Council for decision.
- d) The income and expenditure figures for January were **approved**.

It was **agreed** (see Minutes of Part 2) that Council should join BALC (the Berkshire Association of Local Councils) should the cost be less than £1000. Council acknowledged the potential benefits to Council of the services they provide.

13/11 **Charters Tennis Proposal**

The revised draft agreement was tabled. This was acceptable to both sides. Council questioned the availability of courts for “walk-on” non members at reasonable hours of peak time. The Beacon Site criteria ensures that. Council questioned when the resurfacing would be required which is currently not known, though the courts are in good condition and would improve with deep cleaning planned before April. PDB asked it be minuted that he recommended getting an assurance from a professional body on the likely time for resurfacing so that Council could prepare accordingly. The first payment from Charters Tennis would be made in March 2012 and put into an ear-marked reserve. **Council agreed to proceed with the agreement.** CG and ND would finalise the agreement and negotiate a possible increase in payment in later part of the 5 year contract.

14/11 **Spring Holiday Programme**

The paper was tabled outlining the activities planned for the holiday to make the Community Room and Recreation ground a hub of community life and leisure activities.

Council agreed the budget of £350 for Get Active and other activities (Local Government Act 1972.s145).The Easter Egg hunt would proceed only if Holy Trinity church gave its full support to attract an audience.

Regarding refreshment, there was a wide discussion on the possible best way forward given the constraints on use of the room, which did not make it a sound commercial proposition. Traditionally the building was not used on a Sunday which was the Ground Manager’s day of rest and would impact on him and his family. Volunteering options were being explored and possible arrangements with members of the community known to us. The CMI have expressed an interest for Rendezvous at the Rec. A mobile refreshment facility was another option. Consideration of all these options is being explored.

15/11 **Parish Newsletter content and actions**

The newsletter had been distributed to every house in Sunningdale in early February and had included a significant number of events:
The Big Society Focus Group on 17th Feb; Climate Week and speaker event with a Climate Scientist; the Census day and Annual Parish meeting.

Councillors opined that this was an interesting newsletter showing a pro-active Parish Council.

Regarding Climate Week, NC asked how the new hybrid car might be shown during that week. It is important that Council engages with the community to encourage them to come to events, particularly the Big Society day.

16/11 **Reports and Representatives**

- a) **Chairman.** The Chairman reported that the Carnival will proceed, new members of the Committee having come forward. The date is 11 September
- b) **Village Hall** – Trustees – nothing to report
- c) **Notice Board Committee** – CG noted that the sub group had met and further information gathering was required before another meeting of that group. Recommendations would then come to Council
- d) **Planning** - the Sub Committee had met to analyse the report on the Englemere meeting. The priorities for Sunningdale need to be discerned. NC had done the first draft. We await news of the date of next consultation to be organised by RBWM
- e) **Cemetery** JR suggested that we proceed with the erection of close boarding panel at the end of the car park according to the plan submitted to the Budget preparation committee (Agenda 105/10 of December). This would cost £192 for panels plus erection costs. GK would undertake the work. It was **agreed** that this work should proceed.
- f) **Police.** Following a spate of local crimes, 3 people have been arrested and other arrests may follow. Sunningdale remains one of the lowest crime areas in the County. NC will continue to attend the NAG meetings
- g) **Other.** Trees. CG informed the meeting that there had been further tree planting along the Chobham Road
- h) **AOB.** Drinking Fountain proposal to be on agenda of the next meeting

Council proceeded to Part 2. The meeting concluded at 10.10pm