

Sunningdale Parish Council

Minutes of the Meeting of Council held on Tuesday 13th October 2009 at the Pavilion, Broomhall Lane, Sunningdale

80/09 **Present:** Christine Gadd (Chair), Robin Booth, Jamie McCaul, Jon Read, Nick Dawson, Paul Diluce Brown, Alison Ellwood.

Apologies for absence. Rodney Stubblefield, Kate Webb, Rose Adams

81/09 **Declaration of interest.** There were none

82/09 **Minutes of Council 8th September 2009** were approved as a true record and signed.

Matters arising:

Bedford Lane housing. The support of Council for this proposal has been passed to CCB and through them to Windsor Housing. The constraints were the SPA and Greenbelt which deterred WH from pursuing at this time. There has been talk of a buffer zone to offset the impact on SPA. Council was minded to pursue this and to bring this matter back to Council to see if a way through can be found to allow these affordable houses to be built.

Sunningdale Community Festival - paper 82 was circulated. Council noted the numerous events, the press coverage and the comments made. The Carnival and the Community Festival had been successful and letters of thanks had gone from the Chairman to those involved.

83/09 **Pavilion Project**

The revised quotation from LoftPlan for £44,877 was circulated. On the basis that this was significantly less costly than the two other ball-park quotes obtained for the work, Council resolved to accept this quotation. This would be subject to approval of the budget (item 84 below), and to being satisfied with the contract detail which could now be expected from LoftPlan. Council agreed that the 10% deposit should be paid. Revised drawings would be drawn up and brought back to Council.

The time frame is for Planning Application to be completed by the year end and work to begin, if possible, in February for completion in April.

84/09 **Finance**

Robin Booth spoke to the preliminary budget for 2010/11 and notes Paper 84a, which set out the principles for the budget, notably the commencement of Pavilion Project front extension during 2009/10. He noted that Alison Ellwood had done a 2010/11 cash flow which was based on the budget and there are no stress points.

The 2010 budget had a contingency of £5000 for projects not yet identified. Councillors were asked to identify projects they would seek to achieve. Those identified: clearance of soil at cemetery; refresh the Parish Council logo, a Stihl hedge trimmer; an A3 page printer; landscaping the island down the centre of the

road leading to the railway crossing; upgrading the notice boards; a map of Sunningdale; and tarmac of path from station to Cedar drive.
It was agreed that work should be done immediately to get greater detail and prices on these proposals, while some might need sponsorship or partnerships, and these would return to November Council if possible.

Having heard from the Borough on the setting of the 2010 budget with no increase on 2009, Council discussed whether the full process of consultation had taken place to allow the Precept to remain at 2009 level, the legitimacy of sustaining it at that level beyond 2010, the use of reserves and the costing of the projects listed above.

Council noted point 5 paper 84a on VAT for work undertaken at the Village Hall. In future VAT should not be reclaimed by the PC as the VH management is responsible under the terms of the new fully repairing lease. Jamie will inform the VH committee. The grant of £2000 for the VH will continue in 2010/11

Financial Report to Council.

RB noted that the payments total did not reconcile with the sum in the Financial Report, which would be corrected and reissued to Councillors.

Council **agreed** to a grant of £200 for the Ascot Volunteer Bureau.

Council **agreed** to a donation of £100 to the British Legion

Council resolved to approve income and expenditure for September 2009.

85/09 Reports and Representatives

- a) Chairman's report.
The annual report on the roads requiring repair had been completed, in conjunction with Cllr Bateson and Cllr Luxton.
- b) Community Room winter plans
The Community Room, now heated, should be available to the public. Friday Teas will be offered, organised by Anne. On Wednesdays the Community Room will be open for coffee/tea, newspapers – perhaps soup at lunch time and a computer with internet access provided. This is on a trial basis to see what the response of the community is. Council agreed.
- c) Allotments
The proposed rent increase from £11.00 to £11.50 was not approved. The rent should remain static this year and increase by £1 next year. Council should attempt to cover its allotment costs or at least allocate time appropriately to the allotments. The question was raised on time sheets for the Groundsman's time.
- d) Village Hall
There were no major issues raised. The PC has recommended that a projector be installed as a facility for presentations in the large hall, including at the APM.
- e) Sustainable Sunningdale
Christine reported that so far almost 400 people had completed SUSS forms. Others are still expected but it had been hard work to achieve that number. The impact of the commitments so far is 147 metric tonnes of CO2 saved. The Chief Executive of the Borough will write to everyone when we have enough names and the Mayor is trying to replicate the idea in Datchet. Links have been established

with Charters School, the Eco team and several keen members of staff. Consideration is currently being given to the next steps to be taken.

- f) Planning – electronic planning applications
Paul DB raised issues of the specification of the projector to ensure clarity of plans being projected. On some applications it is essential to be able to see the detail and make comparisons between different plans. Council agreed that a letter should go to the Borough raising this issue whilst understanding that this change is both inevitable and has advantages. Councillors asked to see the letter prior to sending.
- g) Planning – liaison with the Borough
PDB is introducing himself to RBWM's Planning Officers, Tim Slaney, Head of Planning and to Cllr Alison Knight, who leads on Planning and Development and will arrange meeting with them. He seeks to explore the LDF and the links with the Parish's vision/plan. PDB had asked for background on the parish plan and its relation to Sustainable Sunningdale, agreed by Council in June as the way to engage with the community to create a better environment for Sunningdale. Christine reminded Council on reasons why the PP has failed in the past, and encouraged PDB to report back from his meetings with Borough officers.
- h) Emergency Plan
The next steps are to meet with Sunningdale Park and convene a meeting of wardens. The draft plan has been sent to Darren Firth at the Borough.
- i) Christmas Celebration– 4th December
Christine reported progress to date: St Johns Ambulance has been engaged. Michael Crowe has agreed to complete the programme, including pursuing adverts. The lights will be repaired. A celebrity has yet to be found. Nick reinforced the point that changes need to be made to save Christine's time. PDB asked about convening of retailers in Sunningdale. While this happened in the past, the driving force has gone from this idea and many retailers no longer engage
- j) Tree warden
On 14 November 5000 bulbs will be planted. RBWM is organising the volunteers to achieve this. On 5th December there will be a tree planting session at the Recreation Ground. Families and individuals are invited to join Rangers to plant small, native trees.
- k) Other matters.
Waitrose Community Support programme. It was agreed that Council should apply for this programme with the specific aim of installing an artificial wicket for the cricket nets

PDB saw a possible synergy for community involvement. Elements include: Waitrose extension; Waitrose contribution programme to improve the island reservation in the road; Sytner garage sponsorship; bringing all the shops together; use money from RBWM.