

# Sunningdale Parish Council

## Minutes of the Meeting of Council held on Tuesday 12<sup>th</sup> January 2010 at the Pavilion, Broomhall Lane, Sunningdale

01/10 **Present:** Christine Gadd (Chair), Robin Booth, Jon Read, Nick Dawson, Paul Diluce Brown, Rodney Stubblefield, Rose Adams, Jamie McCaul

**Apologies for absence.** Kate Webb

Alison Ellwood has resigned as evening meetings have proved to be too difficult. Council thanked her for her contribution and were pleased that she will continue to assist the Clerk with the finances.

02/10 **Declaration of interest:** there were none

The Chairman invited Garry Mumford to speak on his Proposal for a community garden (08/10 below) and his paper was circulated at the meeting. Garry is a horticulture teacher with years of experience in horticulture and garden design, who intends to run courses from the Pavilion and linked to a community garden which is for the benefit of the community at large. He will teach gardening techniques such as soil preparation, crop rotation, vegetables and flower production etc taking into account the sustainable focus of the Parish. The costings were presented. There were several questions for Garry including his longer term intentions, future maintenance of the garden, target audience and possible link to the allotments. Council thanked Mr Mumford for his presentation.

03/10 **Minutes of the Meeting 15<sup>th</sup> December.** RS asked for wording to be changed in two places and this having been done the Chairman will sign the Minutes as a true record.

**Matters arising:**

89/09 Approval had been received for the Plans for the Pavilion extension.

91/09 Waste facilities. The problem had been resolved and residents of Sunningdale could resume depositing waste at the Swift Lane site in Surrey Heath. Proof of residence in SL5 is required. The Borough will have to pay for waste from this area deposited in neighbouring authorities.

98/09 Risk Management: Following on from the review of risks to Council, a shorter checklist of risks, derived from the SLCC, was presented (paper 03/10). There was a discussion on whether all risks had been considered and whether the short checklist was adequate. It was agreed that this risk schedule should be examined twice annually, once before the insurance renewal in June and again in November. PDB asked that individuals be named, whether Councillors or staff, if responsible for an action on the risk schedule. PDB asked to record his concern over the uneven ground in the Teenscene area under some equipment, which could present a safety hazard.

99/09e Land for allotments: The Chairman had followed up on the point raised about additional land by contacting St John's College's tenant farmer Dave Tomkins. He had suggested that he might be willing to surrender some land at the bottom of Bedford Lane - an area subject to flooding. There is much work to be done to protect against

flooding and costs, and Council considered that this was unsuitable place for allotments because of the flood risk.

RS raised the question of land at Charters. He asked that a letter should go to RBWM to ask for information on the liquidation of the owners and seeking to establish whether the Parish had any claim to the land on the basis of number of units sold and their obligation under S106.

#### 04/10 **Finance Report**

The Chair noted that while a change to another accountant had been mooted last year as there was dissatisfaction with the accounts, local alternative accountant firms had proved to be more expensive. It was agreed that the PC would continue with Accounting Solutions who were familiar with Council work and our financial package, but we would write to ensure that every effort is made to achieve a higher standard.

The Financial Report to Council was received, noting that the financial records were now fully back in order after a period without access to the necessary systems on the computer. There is full reconciliation with the Bank statement. It was noted that the Christmas Celebration expenditure is treated as regular Council business, with the assumption that money raised annually will cover expenditure. The Clerk was asked to present the figures for the 2009 event to the next meeting. One additional payment to RBWM to settle the Borough in Bloom invoice for £3214.14 will be added to the December totals to recover the 15% VAT in the period.

Council **approved** the income and expenditure for December.

The **2010/11 Budget** was represented to Council. There was a discussion on the absence of a contingency and therefore the ability to approve ideas such as the community garden, except by transferring between items in the budget. Christine raised the possibility of £3.5k being paid annually from a new tenancy agreement with the Police to use the Pavilion.

**It was resolved to approve the budget as tabled.**

#### 05/10 **Correspondence** list – paper 05/10.

There was interest and questions on various items of correspondence.

Regarding the Highways proposal to create an additional right hand turn lane on the A30 to allow cars to turn down Broomhall lane, PDB asked for the plans of the road changes and to establish contact with Tony Carr.

Regarding the tenancy agreement with the Police, terms of lease need to be established. RS agreed to help draft heads of terms. The Police seem to have agreed in principle to the £3.5k pa cost for the room as set out in the Chairman's letter. It was agreed to negotiate a ten year lease, with mutual five year break and rent review after 3 years – if they can be agreed.

Ref BALC membership – the decision was deferred till next year until we could consider the benefits afresh and allocate the membership fee in that year's budget

#### 06/10 **Proposal for Official guide for Sunningdale** paper 06/10

PDB spoke to his paper 06/10 setting out his idea for an official guide linked to double sided notice boards. He set out an initial time frame for the work which could be completed this year if sponsorship and advertising would cover costs, but otherwise it must come in the 2011 budget. PDB showed photos of the notice boards he proposed and some examples of brochures. Similar publications done by Farnham and Forest

Row would be obtained as examples, as well as the Sunninghill and Ascot brochure. PDB agreed to pull together the information that such a publication required and would present his progress at the next meeting ideally using the projector if installed by then.

07/10 **Landscaping for Sunningdale** paper 07/10 was distributed at the meeting. PDB spoke of the appearance of Sunningdale all along the A30 from the point where people enter the village from East or West. His proposal set out a series of initiatives to refresh and smarten up the appearance of Sunningdale. The first step is to get hold of electronic OSM location plan but it would be a full year of planning and costing of the ideas for implementation in 2011. Paul was thanked for the tremendous amount of work and thinking on the vision for Sunningdale which had the backing of Council in principle, while the detail needed to be worked on and considered.

08/10 **Proposal for a community garden** paper 08/10  
Further to the presentation made at the start of the meeting, Council was supportive of the idea of the community garden but wished to pursue in greater depth the funding of the infrastructure. It was agreed that a contract needed to be entered into with Garry Mumford that commits him to the project even if his business did not succeed. There was a need to explore other funding options, including recovering some of the initial costs from his business over time, as well as cheaper quotes for the fencing, sponsorship or grants for the project.

09/10 **Proposal for Sustainable Sunningdale**  
The Chairman spoke about the ideas that are currently being worked on including the community garden, more engagement with the schools especially Charters, and the possibility of doing a Green event mid year. We had explored the cost of solar lighting but at £2700 per light we needed to find grant funding to make any impact. Sustainable Sunningdale would continue to be a part of the goals of the Parish Council

10/10 **Reports and Representatives.**

- a) **Chairman's report.** During the bad weather gritting had been the priority and she had gone out with Graeme spreading grit in various places before Christmas, attracting a lot of attention from residents and the press. Both Graeme and Anne had been out shovelling snow and gritting at Magnolia House, Village Hall and at Holy Trinity school. Another 5 tonnes of grit had been delivered which people can help themselves to. Training on electronic planning application takes place Thursday 14<sup>th</sup> at 2pm in Maidenhead which she and the Clerk will attend.
- b) **Allotment.** New tenancy agreements, approved earlier, have gone to tenants. It was noted that there is no Allotment Representative which is much regretted as more issues will fall to the Clerk to deal with or get neglected. Council wished to thank Brian for all his hard work. It was suggested that we might encourage Garry Mumford to be involved in some way.
- c) **Planning** - The minutes of the meetings on December 09 and 6th January 2010 were signed as the true record of the meeting. The 6 Jan meeting had not taken place but Councillors had been informed by email of the recommendations of the joint Chairmen. RA asked for the signs for Evergreen flats be removed, having been up for several months. The Borough should be informed. Stakeholders meeting on 20th January is specifically geared for Parish Councils on planning issues. RS will attend, as will PDB. Christine and Anne to confirm whether they will attend.

- d) **Police** – Robin Booth had nothing to report. PDB reported a story of a spiked drink resulting in an attack on one person.
- e) **Highways** – there had been request for grit bins to be obtained from the Borough for several difficult spots. These would be assessed over the next several months but it is necessary for residents to agree where the bins will be located. Park Crescent/Park Drive/Highfield a petition was being signed by residents for a grit bin.
- f) **Other** Burn's Night Supper on 30 January at Village Hall.

Chairman declared the meeting ended.