Sunningdale Parish Council

Minutes of the Parish Council Meeting
held on Tuesday 10 May 2011
at the Pavilion, Broomhall Lane, Sunningdale

43/11 **Appointment of Chairman for 2011/12**. Christine Gadd was proposed and seconded with the unanimous concurrence of all Councillors. She signed the Declaration of Acceptance of Office

44/11 **Attendance**: Christine Gadd, Nick Dawson, Robin Booth, Jon Read, Rodney Stubblefield, Kate Webb. There were no apologies for absence:

45/11 **Appointment of Vice Chairman**. Nick Dawson was proposed and seconded for Vice Chairman, and duly accepted office.

46/11 **Appointment of Chairmen and members of committees.**
It was agreed to complete the appointments when new Councillors are in place. The following agreed to continue to serve on committees:
Finance: Robin Booth and Kate Webb
Planning: All
Recreation: Kate Webb and Nick Dawson
Village Hall Trustees: Rodney Stubblefield and Jamie McCaul
Big Society Task group should be added to the list of committees

47/11 **Nomination for Council**
The chairman brought 4 names for cooption to Council: Richard Sefton, David Lupton, Mark Klincewicz and Liz Vlotman
Council thanked Christine for the hard work in bringing forward such excellent candidates, noting that others had been interviewed but for whom the timing was not right at this moment. Having read the CVs, Council resolved to coopt all four to Council.
Council recorded their sincere thanks to the previous Councillors for all their contributions to the work of Council. Rose Adams and Neil Collin are moving from the area. Council hopes it can call on the good office of Jamie McCaul and Paul Diluce Brown in other capacities. JMC remains a trustee of the Village Hall.

48/11 **Representatives**
Cemetery Kate Webb and Jon Read
Tree warden Christine Gadd
Other roles will be finalised at the next meeting. The Notice Board group should also be included.

49/11 **Dates of Council meetings for 2011/12** were agreed

50/11 **Approval of the Minutes of Council on 12 April 2011**
The Minutes were approved subject to amendment to Page 1 Finance where the sentence should read “As at the 31.3.2011 General reserves stood at £27,990 and the Christmas EMR was £5,479.58.” Also the word fees should replace monies.

Matters arising:
Notice board at the station (38/11) has been ordered, and will be erected by the RBWM.
Spring programme assessment (39/11). Many positive comments had been received on the varied programme of activities. The Clerk has written up a report on this for consideration by the Recreation committee and to consider whether to repeat such a programme in future holidays.
Big Society coordinator (37/11) – We have formalised the appointment of Joiy Chan-Meeson and she has accepted the post. She has started her role as laid out in the May Newsletter.
The Calloo cardio fitness equipment (39/11) is being installed on 16th May, and funding application has been submitted to RBWM S106 fund manager.

51/11 **Finance**
The financial report was received.
The revised budget was received which reflected changes since the budget, items undertaken in the previous financial year, a higher figure brought forward from 2010/11 and sums moved to the Christmas fund and tennis fund. The anticipated general reserve at year end would be £40,393 so Council needs to give careful consideration to future plans.
Council **approved** the changes to the budget on a rolling basis

Council **approved** the income and expenditure figures for April.

52/11 **Parish newsletter**
Council was pleased to receive the draft newsletter, and to make some amendments.

53/11 **Reports and Representatives**

a. **Chairman's report**
CG reported that we had received an offer from Ellen Brown to work for Sustainable Sunningdale and ASCENT on a voluntary basis. Her CV showed a great number of skills which could be very valuable to this work. A number of ideas are proposed for Ellen to carry forward which would enhance Council's reputation on Sustainability.
Council **approved** the appointment of volunteer coordinator to work on SUSS.
It was recognised that the Parish Council had gained a strong reputation for being pro active in this and on other subjects, like Big Society and that had helped attract people to help us with this work.
Jon Read wished to record the long hours that Christine gives to the work of Council. Councillors concurred and thanked Christine for all her contributions to the work of Council particularly in this period of recruiting new Councillors and accomplishing the order for Bloom

b. **Bloom**. The order had been submitted for 90 hanging baskets

c. **Village Hall**
There had been an exchange of correspondence on the outstanding issue. RS reported that the second phase of the work to the building has been satisfactorily completed. A request for a grant of £2000 had been made to the Parish Council for Phase 3 of the work to the garden. RS was asked to present the accounts according to Council policy and a paper on Phase 3 so that the grant request could be considered at the next meeting.

The meeting ended at 9.15pm